

## PUBLICATION GUIDELINES FOR UISRAEL SCIENTIFIC JOURNAL

The **UISRAEL Scientific Journal** is an academic publication of the Universidad Tecnológica Israel, which, since its first issue in 2014, has covered a wide range of topics, including tourism, administrative and economic sciences, engineering, as well as arts and humanities. However, it currently focuses on **social sciences and their interdisciplinary fields** (such as communication, education, sociology, anthropology, contemporary visual arts, psychology, ICT, law, etc.).

Published every four months—in **January, May, and September**—the journal accepts submissions in **both Spanish and English** to enhance its international reach. It is **open-access and free of charge**, including **original research articles, essays, and reviews**.

It is important to note that all submissions undergo a **double-blind peer review** process to ensure objectivity and quality in the publications.

### 1. SCOPE AND POLICY

Submissions must be **original** and must not have been previously published or be under review in another journal.

Submissions may be in the form of:

#### Articles

These are theoretical and empirical works with a length of **12 to 16 pages**, including the title, abstracts, keywords, tables, and references. The structure must follow this format: Title, Author(s), Institution, Email address of each author, ORCID code (<https://orcid.org/>), Abstract (translations from automated translators will not be accepted), Keywords, Introduction, Methodology, Results, Conclusions, and References.

#### Essays

These are **comprehensive reviews** of the current state of research on a specific topic, justified through a **systematic review of authors** addressing the issue. Essays should be between **12 and 16 pages**, including the title, abstracts, keywords, tables, and references. The structure must follow this format: Title, Author(s), Institution, Email address of each author, ORCID code (<https://orcid.org/>), Abstract (translations from automated translators will not be accepted), Keywords, Introduction, Development, Discussion/Debate/Conclusions, and References.

#### Reviews

Reviews provide a **critical assessment** of an **author, book, or artistic work**, offering an evaluation or constructive critique. The maximum length is **12 pages**, including the

title, abstracts, keywords, tables, and references. The structure must follow this format: Title, Author(s), Email address of each author, ORCID code (<https://orcid.org/>), Abstract (translations from automated translators will not be accepted due to their low quality), Keywords, Introduction, Development, Discussion/Debate/Conclusions, and References.

## **2. EDITORIAL PROCESS**

Authors are informed that the works to be published must respect the format of the established template and must be submitted exclusively via OJS (Open Journal System): <https://revista.uisrael.edu.ec/index.php?journal=rcui>, through which the process of acceptance/ rejection and estimation/ devaluation will be handled, as well as, in the case of acceptance, the review process.

Within a maximum period of 30 days from the receipt of each work, authors will receive a notification. In case the manuscript presents formal deficiencies or is not included in the thematic focus of the publication, the Editor-in-Chief or Scientific Director will formally or thematically dismiss the work without the possibility of appeal by the author. On the contrary, if there are superficial formal deficiencies, the work will be returned to the author for correction before the evaluation process begins. For this, the following categories are established: accepted, accepted with minor changes, accepted with major changes, rejected.

Authors are requested to send the corrected document within no more than 30 days for a second review, except for those authors who have been notified that their document was rejected.

The manuscripts will be scientifically evaluated anonymously by expert peers in the topic, in order to guarantee the objectivity and independence of the Journal.

The criteria for the acceptance/rejection of works by the Editorial Board are the following:

- a) Timeliness and novelty.
- b) Relevance and significance: advancement of scientific knowledge.
- c) Originality.
- d) Reliability and scientific validity: proven methodological quality.
- e) Organization (logical coherence and formal presentation).
- f) Co-authorship and degree of internationalization of the proposal and the team.
- g) Presentation: good writing.

## **3. SUBMISSION AND STRUCTURE OF ORIGINALS**

The works should be submitted in Times New Roman font, size 12, single-spaced, with left alignment and no tabulators or line breaks between paragraphs. Only major blocks (author, title, abstract, descriptors, credits, and epigraphs) should be separated with a line break.

The works should be submitted in Word format for PC. The citation and bibliography standards are based on APA 7th edition.

Below, the detailed structure for the academic text is described:

- Full names and surnames of each author (maximum 4) in order of priority; the number of authors should be justified by the theme, complexity, and extension. Along with the names, the institution, email of each author, and ORCID code should follow.
- Abstract in Spanish with a maximum of 200 words, which will concisely describe the reason and objective of the research, the methodology used, the most significant results, and main conclusions, with the following structure: justification of the topic, objectives, methodology of the study, results, and conclusions. It should be written impersonally in the third person: "The present work was analyzed...".
- Abstract in English with a maximum of 200 words. For its elaboration, as with the title and keywords, the use of automatic translators is not allowed. Reviewers will also consider this factor when evaluating the work.
- 4-6 keywords in Spanish / 4-6 keywords in English.
- Introduction: should include the foundations and purpose of the study, using bibliographic citations, as well as the review of the most significant literature from valid and high-quality sources.
- Methodology: should be presented with enough detail for the reader to understand and confirm the development of the research. The adopted methodological approach, population and sample, and selected techniques should be described.
- Results: should present the information gathered during the research process. If necessary, the results should be presented in figures and/or tables.
- Conclusions: should summarize the findings, relating the observations to other studies of interest, pointing out contributions and limitations without repeating data already discussed in other sections.
- References: citations should be listed as references to the text. Bibliography not cited in the text should not be included. The number of bibliographic references should be at least 12 and no more than 20, the necessary amount to contextualize the theoretical framework, methodology used, and research results. References should be presented alphabetically by the first author's last name (adding the second name only if the first is too common). APA 7th edition guidelines should be followed.
- Financial support (optional): The Council Science Editors recommends that authors specify the source of funding for the research. Works backed by national or international competitive projects will be considered a priority. In any case, for the scientific evaluation of the manuscript, it must be anonymized with XXXX only for the initial evaluation, so as not to identify authors and research teams, which should be explicitly mentioned in the final manuscript.

#### **4. COPYRIGHT**

Authors participating in the evaluation and publication processes retain their copyright, granting the journal the right to the first publication, as established by the conditions of recognition in the Creative Commons License 4.0 International (CC BY), where authors authorize free access to their works, allowing readers to copy, distribute, and transmit through various media, ensuring broad dissemination of the published scientific knowledge.

#### **5. SUBMISSION CHECKLIST**

Researchers must complete the submission checklist in OJS. If any requirement is not met, the author will not be able to upload the file. Therefore, it is necessary to review the following parameters before submitting the document.

- The submission has not been previously published nor is it under consideration by any other journal (or an explanation has been provided in the editor's comments).
- The submission file is in Microsoft Word format, according to the established style template.
- Whenever possible, URLs for references are provided.
- The text is left-aligned with single spacing; Times New Roman font, size 12.
- The text adheres to the stylistic and bibliographic requirements summarized in the Author Guidelines.
- If submitted to a peer-reviewed section of the journal, the instructions for ensuring anonymous evaluation should be followed.

## **6. DISHONEST PRACTICES: PLAGIARISM AND SCIENTIFIC FRAUD**

- In case of any infringement against intellectual property rights, the actions and procedures arising from this situation will be the responsibility of the authors. In this regard, the following serious infractions should be noted:
- Plagiarism: copying ideas or works from others and presenting them as one's own, such as adopting words or ideas from other authors without due recognition, not using quotation marks for a literal quote, giving false information about the true source of the quote, paraphrasing a source without mentioning it, abusive paraphrasing, even if the source is mentioned.
- Scientific fraud: the fabrication, falsification, or omission of information, data, as well as duplicate publication of the same work and authorship conflicts.

## **CITATION AND BIBLIOGRAPHIC REFERENCES**

The citation and bibliographic reference system should follow the American Psychological Association (APA, 7th edition) standards.

- The order of authors as listed in the original document submitted will be implicitly respected.